Contracts with amendments submitted by Assure&Go

How to proceed | Open the secure PDF file

The PDF file will open with the following password that will send to you in a second email:

- The first letter of the client's last name in uppercase
- The first letter of the client's first name in lower case
- The client's postal code in lower case

How to proceed | Signing of amendments - contracts submitted by Assure&Go

We encourage you to choose the electronic signature option that will allow for faster processing and avoid postal delays.

Electronic	Paper
• Open the secure PDF file • Revise the content and answer questions, if applicable. • Use the "print to PDF" option to create a new PDF file for your client (refer to the *How-to* video). • Have your client sign the document in accordance with the requirements of the E-Signature best practices guide. • Return the signed PDF to iA Financial Group by email at: IAM-newbusiness@ia.ca.	• Open the secure PDF file • Revise the content and answer questions, if applicable. • Print the document and sign it. • Mail the signed document to the client, indicating where he/she should sign. • Mail the signed document to: iA Financial Group 1611, boul. Crémazie Est, bureau 900 Montréal (Québec) H2M 2P2

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For assistance:

By phone: 1-800-465-5818
By email: livingbenefits@ia.ca